

Forestry Training and Education Ireland Ltd



Forestry Training and
Education Ireland
(FTEI)

Invitation to Tender:

Implementation of Forestry Training And Education Needs Analysis (TENA) Full Scoping Document.

Ref No : **FTEI TENDER 11-12/TENA IMPLEMENTATION**

and reference document;

Ref No : **FTEI TENDER 07/10-001**

Date Issued: **Monday 19th December 2011**

Closing Date: **12pm Wednesday 11th January 2012**

Full Scoping Document.

December 2011

Implementation Plan of the Forestry Training and Education Needs Analysis

FTEI, with the assistance of the Forest Service, has been charged with encouraging and supporting the provision of Forestry Education and Skills training.

FTEI was set up in 2007 to advance training and education in forestry; to ensure the availability and delivery of suitable forestry training and education programmes; to promote, encourage, guide and cooperate in forestry training and education; and to develop a long term sustainable plan for the provision of training and education in forestry. FTEI has Board members from the various sectors within forestry, representing both education and skill training requirers and providers.

In 2010 FTEI commissioned a **Forestry Training and Education Needs Analysis (TENA)** with the following broad objectives:

- 1) Present a concise historical report on forestry education and skills training since the foundation of the state.
- 2) Describe the structure and state of Forestry education and skills Training in Ireland today.
- 3) Develop scenarios on how Irish forestry will develop over the next 10 years and broadly identify the education and training needs.
- 4) Prioritise the short to medium term education and training needs.
- 5) Look at forestry education in other countries for good models appropriate to Ireland.
- 6) Identify how the existing education and training structure best serve future needs and what changes or innovations may be required.
- 7) Identify what encouragements and supports will be required to ensure that forestry education and skills training meet the needs and full potential of Irish forestry.

The TENA implementation planning process

The TENA document was completed by April 2011 and since then FTEI has been considering how to progress this analysis into an actual forestry training and education programme. FTEI have decided to put out to tender the implementation planning and drawing up of an agreed and funded forestry training and education programme. This work will consist of two, interlinked activities: 1) consultations with stakeholders in the forestry sector leading to an agreed programme and funding commitments and 2) a detailed exploration, in consultation with FTEI and the Forest Service,

of alternative government and non-government funding agencies and organisations outside of the forestry sector and linking these with components of the programme.

- 1) Based on the TENA, consult with the stakeholders and identify components of the proposed programme (section 6) that the individual and multiple stakeholders are interested in having implemented. This interest should be more than lip service, it should consist of a commitment to support the component by active participation in its implementation, including co-funding of its associated training and education needs and of the administrative and management aspects.
- 2) At the same time, a consultation process with potential alternative funding agencies and organisations should be initiated. This will need to be carried out in close consultation with FTEI and the Forest Service, and should, through a series of meetings, identify potential funding sources for components and/or the whole of the Forestry Training and Education programme.
- 3) As is obvious from the above, interactions between the two strands of this implementation planning exercise are critical, and progress needs to be made on both strands simultaneously. Close consultation with FTEI on how to advance the different consultation and negotiation activities will be essential.

Expected outcomes

1. A clearly defined programme of training and education activities, to be coordinated by FTEI, that has been agreed with the stakeholders. This programme will consist of components of the proposals as outlined in Section 6 of the TENA. The agreement should include both the support of the stakeholders in terms of integration of the component(s) within their organisations, as well as their commitment to support the development and management of the component(s) through financial and 'in kind' contributions. This programme should include a timeline indicating when components will be activated, and when and how the results of the components will be integrated within the stakeholder organisations.
2. A clearly defined financial plan for the implementation of the programme as specified above, setting out the funding sources both within and outside of the forestry sector. This plan should identify which components are funded from which sources, and should contain a funding timeline which agrees with the programme timeline identified in (1).

Management of the project

Monthly progress reports will be presented to FTEI. Regular consultation with FTEI and with the Forest Service in relation to progressing the two strands will be required.

The company which submitted the successful tender will be expected to sign the contract on or about January 15th 2012 and to deliver the report by March 31st 2012.

The report must be submitted in hard copy and also on a CD or similar.

Profile of the Tenderer

Prospective tenderers should meet all of the FTEI criteria for a tender process. In addition, they should detail their background, qualifications, experience and outline any previous reports completed in this particular, or related, field.

Tenderers should present a brief outline of how they intend to carry out the work along with a timeline chart.